

**Steering Committee Meeting Minutes
Sunday, July 15, 2018**

Brian H. Steering Committee Chairman opened the meeting with the Serenity prayer. Ask for a motion for the April 2017 minutes, and for the payment of rent for meeting. Motions made, seconded and passed.

Brian introduced Benji N. Intergroup Co-Chairman.

Benji read his report then introduced rest of Intergroup members for their reports:

Benji N. – 2018 Co-Chairman, Treasurer and Prison Liaison:

Treasurer's report – 2nd quarter financial:

We had a profit of \$837 on literature sales, with the free books to prisons and literature sent out a loss of \$847.

Prison report - 2nd quarter – Seven contacts received their allotment for the 2nd quarter.

Courtney J. –2018 Metropolitan Meeting Liaison & Meeting Book Liaison:

Metropolitan Meeting – Bernie L. is the Chairman for this year, no date yet.

Meeting Book report –2nd edition was printed last month, we had to add four extra pages for the new groups. The price went up to \$2,107 for 8,000 books. That is a \$200 increase.

Keith – Office Manager, Co-Treasurer & Meeting Trouble Shooter:

**Office Manager report -
2018 2nd quarter calls:**

Office Hours:

There were 706 calls during office hours, 65 meeting booklets & pamphlets were mailed out, 35 12 step calls referred to AA Members.

Non-office Hours:

There were 576 calls to the Answering Service, 148 calls were referred to Intergroup Members.

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Steve W. - 2018 Answering Service Liaison, New Group Liaison, & General Service Liaison:

New Group Liaison – Four new groups opened and two closed.

General Service Liaison – MaryLou (office administrator) was asked to speak on a panel at the Area 60 Post Conference Assembly in June, she attended and spoke on Central Office services.

Alan S. – 2018 NEWSLETTER LIAISON & ECYPAA LIAISON:

Alan stated the “YPAA” is now ECYPAA (Eastern Area Convention of Young People in A.A.)

Newsletter report – No updates on newsletter, Alan has been checking each month and approving the newsletter.

Eddie P. – 2018 Co-Office Manager & Website Liaison:

Website report – stated that the website is going to be able to accept online contributions, it is in the works.

Nancy P. – 2018 Gratitude Liaison & Speaker Bureau Liaison:

Gratitude report - Nancy is going to be changing the flyer.

Speaker Bureau report -request to do a presentation for medical students, Nancy attended.

Reports were finished. Brian asked if any other old business.

Old business closed. No new business.

Brian asked for a motion to close the meeting, motion made, seconded, meeting closed with the Lord’s Prayer.